

16 March 2020

Dear Parents/Carers,

**Coronavirus Prevention Measure:**  
**Cancellation of Parent Evenings and potential School Closure**

Following advice regarding delay of Coronavirus in schools, we are reviewing all community events.

The implications for Banks Road are that we should minimise the opportunity of spreading Coronavirus amongst our internal and the wider community. Therefore, I have instructed staff to cancel and/or postpone non-essential events and activities that may increase the risk to either our children, staff, parents, carers or visitors. The decision has been made, therefore, to cancel the upcoming Parent Consultation Meetings with class teachers scheduled for Tuesday 24 March and Wednesday 25 March. Next week you will be receiving a short written report from your child's class teacher which is usually shared at the consultation meeting. Please complete the parent comment box and return to school at your earliest convenience.

All schools are currently receiving daily updates from the Local Authority with regards to the impact of Coronavirus. As you are aware we are currently following all guidance in terms of increased hand washing and cleaning across our school. We will continue to adhere to the recommendations made by the Local Authority & Public Health England.

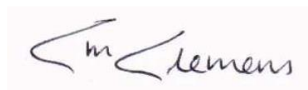
Should we be directed to close, the Leadership Team are putting in place a contingency plan to ensure that our children have access to learning. Primarily this will be via the school website and links to online materials. This might also take the form of work packs or projects that can be undertaken in the home.

If you do not have access to the internet at home please indicate this on the reply slip attached and return ASAP so that we can make alternative arrangements for your child. Please also indicate if you can access the eSchools website.

We would also request that you ensure we have your most up to date contact information including your email address so you can be informed of any updates as soon as possible.

We thank you for your ongoing support throughout these unprecedented times.

Yours sincerely



Carole Clemens  
Head Teacher

Banks Road, Toton, Beeston, Nottingham, NG9 6HE. Web: [www.banksroadschool.co.uk](http://www.banksroadschool.co.uk)

**Coronavirus letter reply slip**

Childs Name:	
Class:	

We <b>do not have access to the internet</b> at home, in the event of school closure please arrange for my child to receive a work pack.	
I can access eSchools: If you cannot, we will do our best to get you on the system as quickly as we can.	

Parent/Carer name:	
Signature:	
Telephone Number:	
Email Address:	