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WILLIAM LILLEY INFANT & NURSERY SCHOOL AND BANKS ROAD INFANT & NURSERY SCHOOL
JOINT MEETING OF THE GOVERNING BODIES
MONDAY 18th June 2018, 5:30PM

			Action whom	Action when
1	Welcome and Introductions			
Committee members Present Mr A Hitchcock (AH), Mrs M Paterson (MP), Mrs S Williams (SW), Mrs C Clemens (CC), Mr M Marriott (MM), Mrs S Beardsley (SB).				
2	Apologies			
Mr D Pearson (DP), Miss T McMahon (TM).				
3	Declaration of Interests			
None declared.				
4	Minutes of last meeting held on 19 th March 2018			
Minutes were AGREED and APPROVED as a true and accurate account of the meeting. To be signed by the two Chair of Governors at the next Committee meeting.				
5	Matters arising			
Agenda item		Action	Review	
5. Matters arising	Governors to attend Governors day at each site	6 th July 2018 – BRINS Pending a date – WL	CC/SB	By the end of term.
	GDPR – Governors Hub - Shared page, sharing of monitoring reports etc	SW to see if this is possible	SW	Full Gov- 17 th July
	Chairs to carry out joint safeguarding audit.	Action – discuss safeguarding processes - MM/AH to arrange a date for this term.	AH/MM	Full Gov – 17 th July
	Termly school council report to be shared.	CC/SB to share HT report	CC/SB	Next HT report
	Informal learning walks to be carried out by Heads	Action – Move to Autumn Term	CC/SB	Move to Autumn Term
	SB to lead staff meeting on Growth Mindset – date to be set	Action – Move to Autumn Term	SB	Move to Autumn Term
	WL recently carried out staff wellbeing survey – compare with BRINS survey	Compare data	CC/SB	Move to Autumn term
	Consider expanding collaboration with other infant schools in the area	Consider a decision	All	Full Gov
6	Appointment of Chair of Banks Road to chair review of membership			
Minimum of 2 Governors per school to be present at each meeting - agreed.			All Gov	Completed

7	Governors collaboratively working – feedback from meetings		
<p>The collaboration is working great, CC and SB met to go through GDPR training for all BR and WL employees, All staff attended and it deemed to be success.</p> <p>Governors also attended the GDPR training held at BR.</p> <p>Monitoring report pro-forma blank template to be sent over to WL.</p> <p>It was agreed by all to continue with the collaboration.</p>		CC	ASAP
8	Review Collaboration Action Plan May 2018 (available on Governor Hub)– Sally and Carole		
<p>Impact statement has been updated and shared.</p> <p>Safeguarding updated with new GDPR.</p> <p>Teaching and Learning has been collated.</p> <p>Improvement on teaching programme.</p> <p>Assessment leads have met.</p> <p>Maths leads have met and have also attended various Maths Hub training together.</p> <p>Joint EAL.</p> <p>Joint GDPR.</p> <p>School councils have met at both sites.</p> <p>School Parliament have met at both sites.</p> <p>PP leads have met.</p> <p>Ideas for further Action/collaboration, the action is to keep the collaboration in the spot light, reviewing regularly and formally.</p> <p>BR Year 1's will be visiting WL to attend a sporting event. AM to arrange transportation on the 23rd July. Invitation for parents to attend.</p> <p>Ensure that the collaboration is communicated to prospective new parents.</p> <p>Advertise each others events, for example - Summer Fayre at WL. Tesco token collection at WL – BR to advertise on weekly reminder.</p> <p>School Council parents to visit each site.</p> <p>School Council to have more meetings.</p> <p>Engage parents in the school life within the collaboration.</p> <p>Shared concert for each year group.</p> <p>Recorder club show (Rattle and Roll) WL have a band which could perform.</p> <p>Talent show.</p> <p>Carol's by candlelight</p>		AM	ASAP
		CC/SB	On Going
9	SIP priorities for 2018-2019.		
<p>Banks Road Infant School</p> <p>1 – EHWP – Pupil questionnaire, staff surveys and twilight sessions ran by CAMMS. Extended to next term to encourage communication re: stress/anxiety for children.</p> <p>2 - Maths – End of year result have been fantastic, however we would like to increase the results.</p> <p>3 – Early years</p> <p>William Lilley Infant School</p> <p>1 – SCARF – extend mindset and resilience, growth mindset.</p> <p>2 – Writing is below national at present – looking to increase to above.</p> <p>3 – Middle leaders – lining with other countries</p>			

4 – Early Year –m SB visited Italy to compare practices. 5 – EAL . Movement of staffing in early years at both school.			
10	Evidence of impact of collaboration on school improvement?		
<p>Maths. Collaboration has increase Maths results due to the Maths leads attending various Maths Hub courses</p> <p>AH would to design an impact map:</p> <p>What is the issue What is the action What is the result What was the impact</p> <p>Leaders to meet evert term, discuss the above and complete a blank template and hand over to the HT.</p> <p>CC and SB meet regular, and have found this to be invaluable. Training/CPD has been cascaded to both schools, creating more time for staff to concentrate on other areas.</p>			
11	Correspondence		
None.			

12	Any Other Business		
Full governors reconstituted – reduced to 11 at WL			
13	Confidentiality of Business		
None.			
14	Next Meeting		
To be arranged after half term – 19 th November was a suggestion.		CC/SB	ASAP

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AGREED ACTIONS: MONDAY June 2018, 5:30PM

No	Agenda Item	Action	By Whom	By When
5	Matters arising	Governors to attend Governors day at each site.	CC/SB	By the end of term
		GDPR – Governors Hub - Shared page, sharing of monitoring reports etc.	SW	Full Gov
		Chairs to carry out joint safeguarding audit.	AH/MM	Full Gov
		Termly school council report to be shared.	CC/SB	Next HT report
		Informal learning walks to be carried out by Heads.	CC/SB	Moved to Autumn term
		SB to lead staff meeting on Growth Mindset – date to be set.	SB	Moved to Autumn Term
		WL recently carried out staff wellbeing survey – compare with BRINS survey.	CC/SB	Moved to Autumn Term
		Consider expanding collaboration with other infant schools in the area	All	Full Gov
		Consider Link Governor meeting being attended by counterparts.	All	Full Gov
7	Governors collaboratively working – feedback from meetings	Monitoring report pro-forma blank template to be sent over to WL.	CC	ASAP
8	Review Collaboration Action Plan May 2018 (available on Governor Hub)– Sally and Carole	BR Year 1's will be visiting WL to attend a sporting event. AM to arrange transportation on the 23 rd July. Invitation for parents to attend.	AM	ASAP
		Ensure that the collaboration is communicated to prospective new parents. Advertise each other's events, for example - Summer Fayre at WL. Tesco token collection at WL – BR to advertise on weekly reminder. School Council parents to visit each site. School Council to have more meetings.	CC/SB	On going

		Engage parents in the school life within the collaboration. Shared concert for each year group. Recorder club show (Rattle and Roll) WL have a band which could perform. Talent show. Carol's by candlelight.		
14	Next Meeting	To be arranged after half term – 19 th November was a suggestion.	CC/SB	ASAP