



Person Specification for Holiday Club Leader 2022-2023

Essential Experience/Skills

	Essential	Desirable
Hold a Level 3 NVQ or equivalent	✓	
Hold a Paediatric First Aid Qualification (relevant training can be arranged)		✓
Be enthusiastic and dedicated	✓	
Be professional and organised and have experience of planning and organising age appropriate activities	✓	
Understanding of health and safety issues that affect the day to day running of childcare services	✓	
Ability to understand and meet children's needs including those of children with special needs	✓	
Experience of work/play with children of primary age or attending college for childcare	✓	
Experience of working as part of a team	✓	
Good physical and emotional health, and the ability to work on own initiative	✓	
Have experience of tasks such as clerical, administrative, photocopying, display, collection and recording of money	✓	
Undertake basic record keeping for management of resources as directed	✓	
Hold a Food Safety certificate of training (can be arranged)		✓
Be able to create and maintain a clean and orderly environment	✓	